



COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION

JOHN COSTA
RON LE DOUX, **Chair**
DON NELSON, **Vice Chair**
ANDRAE RANDOLPH
RICK WARD

Monday – August 12, 2013

Nancy Nittler, Personnel Director
Kellie Craig, Executive Secretary

MINUTES

Placer County Personnel – Training Room

145 Fulweiler Avenue, Suite 200
Auburn, CA 95603
(530) 889-4060

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2:00 PM

ROLL CALL

Meeting was held at the Placer County Customs House
775 North Lake Blvd. Tahoe City, CA
Chair LeDoux presiding.
Absent – Commissioner Andrae Randolph

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

- A. (Subdivision of (b)(1) of Government Code Section 54957)
Title: Various/County Code Chapter 3, Section 3.12.020

2:30 PM

OPEN SESSION

FLAG SALUTE Led by Commissioner Nelson

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Chair LeDoux announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section: 54957 Public Employee Performance Evaluations.
No action taken.

II. AGENDA APPROVAL

It was moved by **Nelson** and seconded by **Ward** to approve the agenda.
Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING – July 8, 2013

Chair LeDoux approved the minutes as submitted.

IV. PUBLIC COMMENT - None

V. OLD BUSINESS - None

VI. NEW BUSINESS

- A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.

It was moved by **Nelson** and seconded by **Ward** to approve merit increases for classified employees.
Motion carried unanimously.

- B. Facility Services – Classification study of the Building Maintenance Division of Facility Services and revisions to the Building Craft Mechanic Classification series.

It was moved by **Nelson** and seconded by **Costa** to approve the classification study of the Building Maintenance Division of Facility Services and revisions to the Building Craft Mechanic classification series.

Motion Carried Unanimously

- C. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.) (c.) for employee(s) assigned to the department(s) of Assessor and Health and Human Services.

It was moved by **Costa** and seconded by **Nelson** to approve the Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.) (c.) for employee(s) assigned to the department(s) of Assessor and Health and Human Services.

Motion Carried Unanimously

VII. COMMUNICATIONS

- A. Provisional Appointments – Administrative Services & Library

- B. Report of leaves of absence

- C. Staff Reports and Correspondence

1. Diana Rohr Memorial Choose to Be Positive Annual Award 2013.

2. Michelle Beauchamp promotion to Sr. Personnel Analyst.

D. Commissioners' Comments

VIII. ADJOURNMENT @ 5:30 PM

There being nothing further to come before the Commission, it was moved by **Costa** and seconded by **Nelson** to adjourn the meeting. Motion carried unanimously.

The next regular meeting will be in on **Monday, September 9, 2013 – Customs House @ 775 North Lake Blvd. Tahoe City, CA** commencing @ **2:00 PM**.

PLACER COUNTY CIVIL SERVICE COMMISSION

RON LEDOUX
CHAIR

KELLIE CRAIG
EXECUTIVE SECRETARY